



New Heritage Education Trust's

# **R. R. INTERNATIONAL SCHOOL AND COLLEGE**

**"FOR PROMOTION OF HUMAN VALUES AND ACADEMIC EXCELLENCE"**

(ISO 9001:2000 Certified Institute)

3.2 C. Letter by the Principal to Management / Educational Trust for sanctioning the appointment of new faculties for 2024-2025

Date: 04th May, 2024

To,  
The Chairman,  
New Heritage Educational Trust,  
Borivali West,  
Mumbai-400103.

Subject : Request to sanction the 'Required Teachers Post' for Academic Year 2024-2025.

Respected Sir,

Please find herewith enclosed copy of estimated workload and required post of Teachers.

As per it, this HEI requires 12 full time teachers (minimum), however requires two/three Additional teachers on CHB basis.

Many of those are continuing with us since last 7-8 years.

Please, being Peer Management Incharge, sanction the permission and oblige.

Thanking you,

Yours sincerely,  
(I/C Principal)

Enclosure-  
Total workload & teachers requirement table